

# National Australian Pharmacy Students' Association

## REGULATIONS

### 1. DEFINITIONS

In these Regulations, all terms and conditions have the same meaning as in the Rules of the National Australian Pharmacy Students' Association as amended from time to time unless the context requires otherwise.

### 2. DUTIES OF THE EXECUTIVE

#### 2.1 President

- (a) Shall be the head of the Association and shall act in the best interests of the Association and its objectives;
- (b) Shall perform all requisite duties to be performed by the President as prescribed in the Rules;
- (c) Shall be an ex-officio member with full voting power on all committees of NAPSA; and
- (d) Shall perform such other duties as National Council may from time to time direct.

#### 2.2 Vice-President

- (a) Shall perform all requisite duties to be performed by the Vice-President as prescribed in the Rules;
- (b) Shall assist the President of the time in the fulfilment of his/her duties; and
- (c) Shall perform such other duties as National Council may from time to time direct.

#### 2.4 Secretary

- (a) Shall perform all requisite duties to be performed by the Secretary as prescribed in the Rules;

- (b) Shall carry out the secretarial duties of the Association, National Council and the Executive; and
- (c) Shall organise and direct such duties and services as are necessary for carrying out the policy of the National Council and the objects of the Association, and to carry out such other duties as the Executive may from time to time direct.

#### 2.5 Treasurer

- (a) Shall perform all requisite duties to be performed by the Treasurer as prescribed in the Rules;
- (b) Shall be responsible for all matters regarding sponsorship of the Association; and
- (c) Shall perform such other duties as National Council may from time to time direct.

### **3. DUTIES OF COMMITTEE CHAIRS**

#### 3.1 Education Committee Chair

- (a) Shall be responsible for implementing the policy of the Association on matters concerning education;
- (b) Shall be responsible for all matters concerning and facilitating NAPSA partnered educational programs; and
- (c) Shall perform such other duties as National Council may from time to time direct.

#### 3.2 Industrial Affairs Committee Chair

- (a) Shall be responsible for implementing the policy of the Association on matters concerning industrial affairs; and
- (b) Shall perform such other duties as National Council may from time to time direct.

#### 3.3 Rural and Indigenous Health Committee Chair

- (a) Shall be responsible for implementing the policy of the Association on matters concerning rural and indigenous health; and

- (b) Shall perform such other duties as National Council may from time to time direct.

#### 3.4 Pharmacy Awareness Chair

- (a) Shall be responsible for implementing and coordinating those public awareness activities as directed by the President on the behalf of the Association; and
- (b) Shall perform such other duties as National Council may from time to time direct.

#### 3.5 IPSF Committee Chair

- (a) Shall be responsible for all matters concerning international affairs and liaison;
- (b) Shall inform National Council of all IPSF developments and events including the Annual Congress of the IPSF; and
- (c) Shall perform such other duties as National Council may from time to time direct.

#### 3.6 Publications Committee Chair

- (a) Shall be responsible for the assembly, editing, publication and distribution of a quarterly national 'Placebo' magazine for distribution to all Members;
- (b) Shall oversee the administration of the website of the Association;
- (c) Shall oversee the production of promotional material for the Association; and
- (d) Shall perform such other duties as National Council may from time to time direct.

#### 3.7 Immediate Past President

- (a) Shall provide guidance to National Council upon its request.

## 4. FORMATION OF A STANDING COMMITTEE

The Executive from time to time may create a Standing Committee that for all intents and purposes a Standing Committee will act and function as a Committee of the Association, but with a sunset clause.

## **5. SUBSCRIPTION FEES**

- (a) The fee to be paid annually by each Branch for subscription is AUD\$5.00 for each Student Member of that Branch for that year.
- (b) National Council may at its discretion choose to waive, defer or reduce a subscription fee for a particular Branch in exceptional circumstances.

## **6. FEES FOR INDIVIDUAL MEMBERS**

The annual fee to be paid by Individual Members is AUD\$20.00.

## **7. FEES FOR ASSOCIATE MEMBERS**

The annual fee to be paid by Associate Members is AUD\$50.00.

## **8. NOMINATION OF PROXIES**

Proxies for General Meetings of the Association must be nominated by submission of Form 1 (appendix (i)) as outlined in the Rules.



## A. National Council member details

Name

Branch

## B. Proxy details

I, being the National Council member named above, hereby appoint

Name

To act as my proxy to vote for me at the meeting specified in section C (Note: Your Proxy must be from the same Branch).

## C. Meeting details

Date of meeting

Place of meeting

## D. Directions to proxy

If I have marked the box 'No direction' on a resolution or fail to include a resolution below, my proxy may vote as he/she chooses.

Proposed resolution (Agenda Item)	For	Against	Abstain	No direction

Please attach an endorsed page if extra resolutions need to be listed.

## E. Signature of National Council member **P**

Signature

Date:

To be effective, a completed proxy form must reach the Secretary no less than 48 hours preceding the meeting in respect of which the form is to apply. Please send the form to The National Secretary, NAPSA, GPO Box 2826, Canberra ACT 2601 or by facsimile to an agreed number.